



Antilles
SCHOOL

ST. THOMAS, U.S. VIRGIN ISLANDS

Contract for Enrollment 2020-2021

Student Name: _____ Grade: _____

Student Birthdate: _____

Parent(s)/Guardian(s) Name(s): _____

Student lives with: _____

This Contract between Parent/Guardian and Antilles School, Inc. (hereinafter known as "School") is an agreement to accept and enroll the Student for the 2020-2021 school year under the following terms and conditions:

I. PARENT/GUARDIAN AGREES TO PAY:

- A. TUITION as set annually by the Board of Trustees and published in a schedule posted on the School's website (the "Schedule"):
1. Amount is subject to reduction by financial assistance.
 2. A tuition deposit of one thousand dollars (\$1,000) per student is required to confirm enrollment.
 3. The tuition deposit is reduced to five hundred dollars (\$500) per student for families applying for financial aid.
 4. The deposit is deducted from the annual tuition and is not refundable except for families offered a financial aid award subsequent to submitting the deposit who determine the award insufficient, thereby declining enrollment.
 5. If the Student is absent, withdrawn, or dismissed on or after July 1st, the School is entitled to full payment of the total tuition for the entire 2020-2021 school year.
- B. PARENT REVOLVING ENDOWMENT FUND
1. Parent/Guardian contributes one thousand dollars (\$1,000.00) per incoming student to the *Parent Revolving Endowment Fund*. Families receiving Financial Aid contribute five hundred dollars (\$500.00) per incoming student.
 2. This payment shall remain with the School as long as the Student is enrolled and will be returned, without interest, upon Parent/Guardian's written request within one year of graduation or withdrawal, provided all financial obligations to the School have been met.

II. PAYMENTS

- A. ANNUAL, SEMI-ANNUAL, and MONTHLY PAYMENTS of tuition, as provided in the Schedule, will be administered by FACTS, and enrollment is required. Additionally, FACTS charges a registration fee for all SEMI-ANNUAL and MONTHLY payment plans. Monthly payments are made July-April.
- B. RETURNED CHECKS will incur a service charge of fifty dollars (\$50.00).
- C. DELINQUENT ACCOUNTS or DEFAULT IN PAYMENT
1. Accounts more than 14 days past due will incur a seventy-five dollar (\$75.00) late fee per month plus interest at the rate of 18% per annum.
 2. A late reenrollment contract and/or deposit will incur a fifty dollar (\$50.00) late fee per student after March 3, 2020, a one hundred dollar (\$100.00) late fee per student after March 17, 2020, and a two hundred dollar (\$200.00) late fee per student after March 31, 2020. **Late fees are in addition to the initial reenrollment deposit.**
 3. The School shall be entitled to recover all costs and expenses incurred in pursuing collection of amounts due under this Contract or otherwise enforcing its terms including reasonable attorneys' fees.
 4. No student will be permitted to reenroll or attend classes, take or make up exams nor will parent conferences with teachers/administrators be held or official documents be released unless and until payment of the family's School account is current as required by the terms of this Contract.

THIS CONTRACT FOR ENROLLMENT IS CONDITIONAL, BASED UPON THE FOLLOWING:

1. It is agreed that the School has the right to amend or modify the terms and conditions of this Contract, as deemed necessary, provided that the School gives not less than 30 days written notice of such modification or amendment before it takes effect. Written notice shall be deemed effective upon posting in the United States Mail and/or emailing to the address(es) listed below.
2. Subject to termination if the Student does not meet the School's academic standards and/or comply with the School's code of conduct as outlined in the *Antilles School Student Handbook*, as amended from time to time.
3. Antilles School views education as a joint endeavor between home and school. To promote this partnership, there is an expectation of mutual respect and cooperation. Furthermore, all parents must support the School's philosophy and goals and abide by the rules and policies set forth in the Student Handbook and any policies and procedures established by the Head of School and/or the Board of Trustees.
4. Thus, without limitation, the School reserves the right to dismiss or withhold reenrollment from any child if the School concludes that the actions of his/her parents or guardians make a positive and constructive relationship difficult or impossible or that the actions of the parents or guardians interfere with the School's accomplishment of its educational purposes.

PLEASE SIGN AND RETURN THIS CONTRACT WITH THE TUITION DEPOSIT BY MARCH 3, 2020.

A SPACE FOR YOUR CHILD IS NOT GUARANTEED UNTIL THIS SIGNED CONTRACT AND THE ENROLLMENT DEPOSIT ARE SUBMITTED.

LATE REENROLLMENT FEES: A late reenrollment contract and/or deposit will incur a fifty dollar (\$50.00) late fee per student after March 3, 2020, a one hundred dollar (\$100.00) late fee per student after March 17, 2020, and a two hundred dollar (\$200.00) late fee per student after March 31, 2020. **Late fees do not go towards tuition.**

Parent Name: _____ Parent Signature: _____ Date: _____
Physical Address: _____
Mailing Address: _____
Email Address: _____ Phone Number: _____

Parent Name: _____ Parent Signature: _____ Date: _____
Physical Address: _____
Mailing Address: _____
Email Address: _____ Phone Number: _____

If an individual or organization other than the parent/guardian above is responsible for tuition payments, signature of said individual or organization representative is required below. If blank, it is understood that parent/guardian is the responsible party.

Name: _____ Signature: _____ Date: _____
Relation or Organization and Title: _____
Physical Address: _____
Mailing Address: _____
Email Address: _____ Phone Number: _____

Please indicate your preferred method of payment: **Annual*** **Semi-Annual*** **Monthly***

*All payments require enrollment in FACTS Management Inc.