

## Antilles School

### Computer Network – Student Acceptable Use Policy (AUP)

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Antilles School students are expected to act thoughtfully and respectfully, and they are responsible for their behavior while using the School's computers, electronic tablets, e-Readers, the Internet, and the School's network resources. In order to use the School's computers, tablets, and e-Readers and to have access to the Internet and the School's network, Antilles students and their parents-guardians, are asked review and sign the School's *Computer Network Student Acceptable Use Policy (AUP)*.

Antilles School reserves the right to restrict, monitor, and control any student's use of computers, tablets, e-Readers, the Internet, and the School's network resources. School administrators may review or delete students' files and communications in order to insure that students use the resources responsibly. Students' work stored on the School's computers and servers is not private and may be reviewed, removed, or deleted at the discretion of the School's administrators.

If a student damages the School's property, including computers, tablets, e-Readers, and network resources, the student's parents or guardians will be held financially responsible for the cost of repair or replacement.

#### **The following actions violate the School's *Student Acceptable Use Policy*:**

- Using technology to offend, tease, or threaten, one or more students, faculty, or staff, by any means of cyber technologies or digital devices, including, but not limited to: instant messages, text messages, e-mail communications, chat rooms, cell phones, personal websites, blogs, social networks, etc.)
- Damaging computers equipment, programs, or the School's computer network
- Violating federal or Virgin Islands' territorial laws, including copyright laws
- Using or sharing another student's password
- Looking or moving another student's folders, work, or files
- Wasting limited resources by printing unneeded papers or storing files that are not school-related, especially games, videos, pictures, and other media files
- Any use of computers, tablets, the Internet, and the School's network that is not related to specific learning objectives in the School's curriculum without specific permission from the School's faculty or staff to do so
- Accessing personal web-based e-mail or social network sites without permission explicit permission from the School's faculty or staff to do so, including but not limited to, Facebook, MySpace, Twitter, Pinterest, Flickr etc.
- Downloading files and installing applications without the specific permission and supervision of the School's faculty and staff to do so
- Deliberately going around website filters and/or security measures
- Using or attempting to use or access the School's restricted network resources

#### **Violations of the School's AUP will result in disciplinary action, which may include revocation or suspension of specific user privileges.**

Antilles School students, who access the School's computer, tablets, network, and Internet services, along with their parents or guardians, must read, sign, and return to the School a copy of the *Antilles School Computer Network Student Acceptable Use Policy (AUP)*.

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PRINT Student's Name

Graduation Year

Advisor's Name

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Student's signature

Date

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Parent/Guardian's signature(s)

Date

UNITED STATES VIRGIN ISLANDS DEPARTMENT OF EDUCATION

Student Pledge for iPad/Laptop Use

1. I will take good care of the iPad/Computer assigned to me.
2. I will never leave the iPad/Computer unattended.
3. I will never loan out my iPad/Computer to other individuals.
4. I will know where my iPad/Computer is at all times.
5. I will charge my iPad's/Laptop's battery daily.
6. I will keep food and beverages away from my iPad/Laptop since they may cause damage to the device.
7. I will not disassemble any part of my iPad/Laptop or attempt any repairs.
8. I will protect my iPad/Laptop by only carrying it while in the case provided.
9. I will use my iPad/Laptop in ways that are appropriate, meet department, district, program or school expectations and are educational.
10. I will not place decorations (such as stickers, markers, etc.) on the iPad. I will not deface the serial number iPad/Laptop sticker on any iPad/Laptop.
11. I understand that my iPad/Laptop is subject to inspection at any time without notice and remains the property of the Government of the Virgin Islands.
12. I will follow the policies outlined in the iPad/Laptop *Handbook* and the iPad/Laptop *Policy* while at the department, district, program or school, as well as outside the department, district, program or school.
13. I will file a police report in case of theft, vandalism, as required by the Division of Property and Procurement.
14. I will be responsible for all damage or loss caused by neglect or abuse.
15. I agree to return the department, district, program or school iPad/Laptop, case and power cords in good working condition.

**I agree to the stipulations set forth in the above documents including the iPad/Laptop Policy and the Student Pledge for iPad/Laptop Use.**

Student Name (Please Print): \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Name (Please Print): \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Individual school iPad computers and accessories must be returned to the designated department, district, program or school location and staff at the end of school year, day or period as applicable. Students who graduate early, withdraw, are suspended or expelled, or terminate enrollment at their designated school for any other reason must return their individual school iPad computer on or before the date of termination.**